

Minutes of the Regular Meeting of the Board  
Of Commissioners of the Zion Park District  
Lake County, Illinois held at the  
Leisure Center in said District at 7:00 P.M.  
On The 19<sup>th</sup> Day of February, 2015

President McDowell called the meeting to order at 7:00 p.m. and asked for the roll call. The following commissioners were present: Pye, Hartmann, Buchholtz, and Magiera. Also present for the meeting were: Director of Parks and Recreation Krieger, Superintendent of Administrative Services Bradley, Superintendent of Recreation Petersen, Superintendent of Parks Pushee and Museum Director Angelos.

Commissioner Hartmann, seconded by Commissioner Pye, made a motion to approve the minutes, as presented, of the Regular meeting held on January 15, 2015 and the minutes of the Personnel and Finance Sub-committee meeting also held on January 15, 2015.

With a voice vote, Commissioners Hartmann, Pye, Buchholtz, Magiera and President McDowell voted aye.

President McDowell declared the motion carried.

Zion resident Jacqueline Holmes was in attendance.

President McDowell asked for agenda deletions or adjustments, of which there were none. Director Krieger indicated that an Executive Session was not needed. There were no reports from the District's attorneys.

Commissioner Hartmann thanked Director Krieger for an enjoyable and educational experience at the IPRA Annual Conference. He also praised the Park District staff for their professionalism and customer service regarding his recent visit to the Sports Arena / Fitness Studio.

The District's finances were presented by Assistant Treasurer Bradley during the Personnel and Finance sub-committee meeting that was held immediately prior to the board meeting.

A motion was made by Commissioner Hartmann, seconded by Commissioner Magiera, to approve and pay the bills dated January 31, 2015 as listed in the amount of \$78,561.74.

Upon a roll call, Commissioners Hartmann, Pye, Buchholtz, Magiera, and President McDowell voted aye.

President McDowell declared the motion carried.

A written report by Director Krieger highlighting the month's activities was submitted to the Board prior to the meeting. During the meeting Director Krieger commented on the following items described in her report: Consumer Price Index (CPI), Budget session dates, SRSNLC Annual Dinner, IAPD Leadership Point of View and the One Can program.

Director Krieger invited all Commissioners to attend the SRSNLC Annual Dinner and the Park District's Black History Program. Furthermore, she explained the One Can program and its mission to mentor kids. The program was started by a Park District employee, Ken Mason, and the Park District has agreed to support the program by offering free rounds at Shiloh Golf Course as a location for the interaction between the youths and mentors. The Commissioners agreed that One Can sounded like a great idea and program to support.

In the New Business portion of the meeting, Director Krieger presented Bid #1501 for golf course chemicals and fertilizers. A motion was made by Commissioner Pye, seconded by Commissioner Buchholtz, to approve the recommendation of the golf staff and approve Bid #1501 Chemicals & Fertilizers for Golf Courses.

Upon a roll call, Commissioners Hartmann, Pye, Buchholtz, Magiera, and President McDowell voted aye.  
President McDowell declared the motion carried.

Second in New Business, Director Krieger discussed the current agreement with CTCA regarding the use of the Park District's fitness facility. She proposed extending the current agreement with CTCA through the end of their fiscal year ending July 1<sup>st</sup>. A motion was made by Commissioner Magiera, seconded by Commissioner Hartmann, to extend the CTCA Fitness Facility Agreement.

With a voice vote, Commissioners Hartmann, Pye, Buchholtz, Magiera, and President McDowell voted aye.  
President McDowell declared the motion carried.

Next, Director Krieger explained the Post Issuance Compliance Report that details the Park District's obligations to maintain financial records to remain in compliance with terms of the District's 2014 bond issuance. President McDowell questioned some language within the document. He suggested Director Krieger verify with the District's attorneys that the correct language is chosen. With the understanding that further guidance will be obtained from the District's attorneys, a motion was made by Commissioner Magiera, seconded by Commissioner Buchholtz, to accept the Post Issuance Compliance Report.

With a voice vote, Commissioners Hartmann, Pye, Buchholtz, Magiera, and President McDowell voted aye.  
President McDowell declared the motion carried.

Director Krieger explained a new personnel policy governing the use of earbuds, earphones, bluetooth, and other such devices that could impede staffs' ability to hear and communicate on the job. A motion was made by Commissioner Pye, seconded by Commissioner Buchholtz, to accept the proposed Audio Personnel Policy.

With a voice vote, Commissioners Hartmann, Pye, Buchholtz, Magiera, and President McDowell voted aye.  
President McDowell declared the motion carried.

Director Krieger discussed the District's need to replace its current financial software. Director Krieger and Superintendent Bradley have evaluated potential vendors over the past eight months. After multiple demonstrations, reference checks, and other due diligence, the District selected financial software offered by BS&A. The total cost of the software, including implementation and training, will be approximately \$36,890. A motion was made by Commissioner Pye, seconded by Commissioner Buchholtz, to approve the expenditure to purchase the financial software from BS&A.

Upon a roll call, Commissioners Hartmann, Pye, Buchholtz, Magiera, and President McDowell voted aye.  
President McDowell declared the motion carried.

Director Krieger presented proposed changes in Shiloh Golf rates for the 2015 season. She distributed a handout that illustrated the proposed rate changes. After a discussion amongst the Board, a motion was made by Commissioner Buchholtz, seconded by Commissioner Hartman, to approve the proposed rate increases at Shiloh Golf Course.

Upon a roll call, Commissioners Hartmann, Pye, Buchholtz, Magiera, and President McDowell voted aye.

President McDowell declared the motion carried.

While discussing Shiloh Golf, Director Krieger asked the Board their thoughts on selling alcohol at Shiloh Golf Course. After much discussion the Board agreed that alcohol sales at Shiloh would have a negative effect on the course's family friendly environment.

Director Krieger presented Resolution #813 for Board approval. The Resolution is to approve a lease agreement with Horvath Towers III, LLC. The agreement is to construct a cell tower on Park District property at 2213 Hebron Avenue. The agreement, drafted by the District's attorneys, outlines the details of a revenue sharing agreement between Horvath and the Park District based on the tower's utilization. Before the tower is able to be constructed, it must be passed by the City Zoning Committee. A motion was made by Commissioner Pye, seconded by Commissioner Magiera, to approve Resolution #813, A Resolution Approving a Lease Agreement with Horvath Towers III, LLC.

Upon a roll call, Commissioners Hartmann, Pye, Buchholtz, Magiera, and President McDowell voted aye.

President McDowell declared the motion carried.

The last order of New Business was to approve Resolution #812, a Resolution to Authorize the Transfer of Funds. Due to the Park District's 2014 bond issuance, \$185,000 of tipping fees that were budgeted in the Bond Fund are able to be reallocated to the General Fund. President McDowell questioned if there was any intended use of the money in the General Fund. Director Krieger replied that the additional tipping fees were not designated for any specific expenditure at this time and will be helpful in the District's strategy to build financial reserves. Additionally, included in Resolution #812 is a proposal to repay the outstanding balance owed to the Bond Fund in the amount of \$49,333.15. A motion was made by Commissioner Buchholtz, seconded by Commissioner Magiera, to approve Resolution #812, a Resolution to Authorize the Transfer of Funds.

Upon a roll call, Commissioners Hartmann, Pye, Buchholtz, Magiera, and President McDowell voted aye.

President McDowell declared the motion carried.

A motion to adjourn was made by Commissioner Buchholtz, seconded by Commissioner Magiera.

With a voice vote, Commissioners Magiera, Hartmann, Buchholtz, Pye, and President McDowell voted aye.

President McDowell declared the motion carried.

The meeting was adjourned at 8:14 p.m.

Eric Bradley, Assistant Secretary