

Minutes of the Regular Meeting of the
Board of Commissioners of the Zion Park District
Lake County, Illinois held at the Leisure Center
In said District at 7:00 p.m.
On the 17th Day of September, 2015

President Hartmann called the meeting to order at 7:00 p.m. and asked for the roll call. The following commissioners were present: Pye, Brown, Magiera, and Buchholtz. Also present for the meeting were: Director of Parks and Recreation Krieger, Superintendent of Administrative Services Bradley, Superintendent of Recreation Petersen, Superintendent of Parks Pushee, Personnel and Finance Specialist Isaacs and Mike Clark.

Commissioner Pye, seconded by Commissioner Magiera, made a motion to approve the minutes as presented of the Regular meeting held on August 20, 2015 and the minutes of the Personnel and Finance Sub-committee meeting also held on August 20, 2015.

With a voice vote, Commissioners Brown, Pye, Buchholtz, Magiera and President Hartmann voted aye.

President Hartmann declared the motion carried.

In attendance were Abdullah Kahn, from the District's audit firm, and Dave Phillips from Speer Financial. Also present was Zion resident Regina Norman-Walker

President Hartmann asked for agenda deletions or adjustments. Director Krieger indicated an Executive Session was not necessary.

Commissioner Buchholtz commented that Jubilee Days was a nice event and he thanked all those involved for their time and help with the parade. Commissioner Magiera commented on her experience at NPRA and the sessions she attended. She felt it was an excellent conference. Customer service and branding were two topics that stood out to her and made her reflect on the Park District.

There were no reports from the District's attorneys.

The District's finances were presented by Assistant Treasurer Bradley during the Personnel and Finance sub-committee meeting that was held immediately prior to the board meeting. A motion was made by Commissioner Brown, seconded by Commissioner Magiera, to approve and pay the bills dated August 31, 2015 as listed in the amount of \$96,850.62.

Upon a roll call, Commissioners Brown, Pye, Buchholtz, Magiera and President Hartmann voted aye.

President Hartmann declared the motion carried.

A written report by Director Krieger highlighting the month's activities was submitted to the Board prior to the meeting. During the meeting Director Krieger commented on the following items described in her report: Community of Character Walk and Jubilee Days.

Director Krieger informed the Board that the Community of Character Walk will take place on September 19th. The Park District and the Police Department are leading the effort in partnership with other community groups. Last year there were over 800 participants and the Coalition is hoping for another big turnout.

Director Krieger discussed Jubilee Days and mentioned that a letter was received from parade director, Rich Walker, thanking the Park District for its efforts and support.

Abdullah Kahn from the District's audit firm, Knutte & Associates, reviewed with the Board the District's FY 2014-2015 audit report. Mr. Kahn explained the various tests and other aspects involved in the audit process. He mentioned some operation changes to be implemented, discussed financial results, and praised the District for the financial progress it made over the past year.

A motion was made by Commissioner Pye, seconded by Commissioner Brown, to approve the Park District's audit report for the fiscal year-end 04/30/15.

Upon a roll call, Commissioners Brown, Magiera, Buchholtz, Pye and President Hartmann voted aye.

President Hartmann declared the motion carried.

A motion was made by Commissioner Magiera, seconded by Commissioner Buchholtz, to accept Bid #1506 to purchase a pick-up truck for the Park District maintenance department.

Upon a roll call, Commissioners Brown, Magiera, Buchholtz, Pye and President Hartmann voted aye.

President Hartmann declared the motion carried

Dave Phillips from the District's municipal financial advisory firm, Speer Financial, addressed the Board. Mr. Phillips explained various aspects relating to the District's upcoming bond issuance and on-going financing strategy.

Zion Resident Regina Norman-Walker addressed the Board regarding Jordan Park. She was concerned about safety and noise relating to the busy activity around the park. This was the second consecutive meeting attended by Ms. Norman-Walker to discuss issues at Jordan Park. Director Krieger assured her that potential solutions are being evaluated and that it will be a lengthy process.

A motion to adjourn was made by Commissioner Buchholtz, seconded by Commissioner Brown.

With a voice vote, Commissioners Brown, Buchholtz, Pye, Magiera and President Hartmann voted aye.

President Hartmann declared the motion carried.

The meeting was adjourned at 8:16 p.m.

Eric Bradley, Assistant Secretary