

Minutes of the Regular Meeting of the Board of Commissioners
Of the Zion Park District, Lake County, Illinois
Held at the Leisure Center in said District at 7:00pm
On the 19th day of December 2024

The meeting was called to order at 7:00pm. Commissioners Fermaint, Magiera, Pye and President Rivers were present. Also, present for the meeting were Executive Director Bradley, Superintendent of Recreation Petersen, Community Relation Manager Wertman, and Superintendent of Parks Chirchirillo,

Guest: Scott Gaunky – Gewalt Hamilton

Commissioner Fermaint, seconded by Commissioner Magiera, made a motion to approve the minutes as presented of the Regular meeting held on November 21, 2024, and the minutes of the Personnel and Finance Sub-committee meeting also held on November 21, 2024.

Upon a roll call vote, Commissioners Fermaint, Magiera, Pye and Rivers voted aye. President Rivers declared the motion carried.

Commissioner Fermaint, seconded by Commissioner Pye, made a motion to approve the agenda as presented.

Upon a roll call vote, Commissioners Fermaint, Magiera, Pye and Rivers voted aye. President Rivers declared the motion carried.

There were no reports from the District's attorneys.

Commissioners Comments: Commissioners Magiera commented on how nice the Christmas Tree lighting event she thought it was stunning and beautiful! Commissioner Fermaint also commented on how nice the event was and thanked the staff for planning it. Commissioner Pye attended the Senior Holiday Luncheon. He liked that there were Special Recreation participants also at the event. President Rivers also commented on the Christmas Tree lighting event and how awesome it was to see the community out and how engaged they were.

The District's finances were presented by Executive Director Bradley during the Personnel and Finance sub-committee meeting that was held immediately prior to the board meeting. A motion was made by Commissioner Magiera, seconded by Commissioner Pye, to approve the month's expenditures, as listed, in the amount of \$212,404.71 for the month of November 2024.

Upon a roll call vote, Commissioners Fermaint, Magiera, Pye and Rivers voted aye. President Rivers declared the motion carried.

A written report that highlighted the month's activities was submitted to the Board prior to the meeting by Executive Director Bradley. Great job by Rec team and Maintenance staff to put on a great Christmas Tree lighting event for the community. Also, the Turkey Shoot took place during November. The winner of each age group won a turkey. We have increased the total number of visits to SASF and continue to get positive feedback from patrons about upgrades to the fitness equipment. Hosah Park's look out platform is becoming increasingly unsafe. We have roped off the area and will need to consider next steps for this area. Year 2 CEJA

application has been submitted. Year 1 CEJA payment approval has been received from DCEO for the remaining \$799,00 that will be released soon.

New Business:

An update was given by Scott Gaunky from Gewalt Hamilton about the progress on David Park construction project.

A motion was made by Commission Magiera, seconded by Commissioner Pye, to approve the change order for David Park winter stabilization for \$52,153.97 from Landworks.

Upon a roll call vote, Commissioners Fermaint, Magiera, Pye and Rivers voted aye. President Rivers declared the motion carried.

A motion was made to approve the request to IDNR for an extension of time and an amenity swap of the skatepark from the OSLAD grant project for David Park and to add additional basketball courts, second full-size soccer field, install a trellis swing bench, renovation of existing degraded parking lot and upgrades to the permanent restrooms and open-air shelter by Commissioner Magiera and seconded by Commissioner Fermaint.

Upon a roll call vote, Commissioners Fermaint, Magiera, Pye and Rivers voted aye. President Rivers declared the motion carried.

Start Early Education Center Stormwater detention on Shiloh Golf Course was discussed but tabled for next meeting as the Park Board requested more information on the organization.

A motion was made by Commissioner Magiera, seconded by Commissioner Fermaint, to approve the agreement for the sale of 4.2 acres of land to the City of Zion for the Zion Fire Station for \$120,000.

Upon a roll call vote, Commissioners Fermaint, Magiera, Pye and Rivers voted aye. President Rivers declared the motion carried.

A motion was made by Commissioner Pye, seconded by Commissioner Magiera to approve the audit services proposal for fiscal year ending 2025 for \$14,610, fiscal year ending 2026 for \$15,015 and fiscal year ending 2027 for \$15,420 with Lauterbach & Amen.

Upon a roll call vote, Commissioners Fermaint, Magiera, Pye and Rivers voted aye. President Rivers declared the motion carried.

A motion was made by Commissioner Magiera, seconded by Commissioner Pye, to approve the 2025 IAPD/IPRA conference reimbursement rates for staff and board members. Conference registration fees for the weekend are \$330 per attendee. Additional, preconference workshops are \$85 each. Guest or spouse tickets will not be paid for by the Park District. Business related travel expenses will be reimbursed at the IRS standard mileage rate for business travel. The current rate is \$0.67 per mile. Staff and commissioners requesting mileage reimbursement will need to submit a GPS printout to verify miles driven. Round trip mileage is not to exceed 100 miles (Leisure Center to Hyatt Regency is 50 miles). Tolls and parking are also eligible for reimbursement. Carpooling is encouraged, if possible. A meal allowance at the daily rate of \$60.00 for a full day away; or prorated amounts broken down as \$15.00 breakfast, \$20.00 lunch, \$25.00 dinner. The District will not reimburse employees or commissioners for hotel rooms if they choose to stay overnight at the conference.

All expenditures will be reimbursed with proof of receipt required. Receipts must be turned in with the reimbursement request no later than February 14, 2025.

Upon a roll call vote, Commissioners Fermaint, Magiera, Pye and Rivers voted aye. President Rivers declared the motion carried.

A motion was made by Commissioner Magiera, and seconded by Commissioner Pye, to approve the purchase of a Toro 4500 rough mower for Shepherd's Crook through Sourcewell intergovernmental purchasing cooperative as authorized by the Illinois Governmental Joint Purchasing Act for \$95,042.63 from Reinders.

Upon a roll call vote, Commissioners Fermaint, Magiera, Pye and Rivers voted aye. President Rivers declared the motion carried.

A motion to adjourn was made by Commissioner Magiera, seconded by Commissioner Pye,

Upon a roll call vote, Commissioners Fermaint, Magiera, Pye and Rivers voted aye. President Rivers declared the motion carried.

The meeting adjourned at 8:44pm

Kay Petersen
Assistant Secretary