

Minutes of the Regular Meeting of the  
Board of Commissioners of the Zion Park District  
Lake County, Illinois held at the Leisure Center  
In said District at 7:00 p.m.  
On the 16<sup>th</sup> Day of November, 2017

The meeting was called to order at 7:00pm. President Hartmann and the following commissioners were present: Pye, Brown and Magiera. Also present for the meeting were: Executive Director Krieger, Superintendent of Administrative Services Bradley, Superintendent of Recreation Petersen and Mike Clark.

In attendance was Dave Phillips from the District's municipal financial advisory firm, Speer Financial, Inc.

Commissioner Brown, seconded by Commissioner Pye, made a motion to approve the minutes as presented of the Regular meeting held on October 19, 2017 and the minutes of the Personnel and Finance Sub-committee meeting also held on October 19, 2017.

Upon a roll call, Commissioners Pye, Brown, Magiera,  
and President Hartmann voted aye.  
President Hartmann declared the motion carried.

The agenda was amended to move item #9 after item #4, and to remove the need for an executive session. Commissioner Magiera, seconded by Commissioner Pye, made a motion to approve the agenda as amended.

Upon a roll call, Commissioners Pye, Brown, Magiera,  
and President Hartmann voted aye.  
President Hartmann declared the motion carried.

Dave Phillips of Speer Financial explained the results of the District's Series 2017 bond sale. The sale was successful and resulted in a winning bid from KS State Bank out of Phoenix, Arizona at a net interest rate of 2.66%. Mr. Philips advised the Board to accept KS State's bid, along with the District's bid, to purchase the bonds. Commissioner Magiera, seconded by Commissioner Pye, made a motion to approve Ordinance # 848, providing for the issue of \$530,935 General Obligation Limited Tax Park Bonds, Series 2017A, and \$200,000 Taxable General Obligation Limited Tax Park Bonds, Series 2017B, for the purpose of providing for the payment of certain outstanding obligations of the District, providing for the levy of a direct annual tax to pay the principal and interest of said bonds, and authorizing the sale of said bonds to the purchasers thereof.

Upon a roll call, Commissioners Pye, Brown, Magiera,  
and President Hartmann voted aye.  
President Hartmann declared the motion carried.

There were no reports from the District's attorneys.

Commissioner Pye commented that the Senior Thanksgiving Luncheon was great, staff did a nice job. President Hartmann agreed it was excellent and he appreciated everyone's hard work.

The District's finances were presented by Assistant Treasurer Bradley during the Personnel and Finance sub-committee meeting that was held immediately prior to the board meeting. A motion was made by Commissioner Magiera, seconded by Commissioner Brown, to approve the unpaid and total bills, as listed, in the amount of \$353,890.55 for the month of October 2017.

Upon a roll call, Commissioners Pye, Brown, Magiera,  
and President Hartmann voted aye.

President Hartmann declared the motion carried

A written report by Executive Director Krieger highlighting the month's activities was submitted to the Board prior to the meeting. During her presentation she commented on the following topics; IAPD state conference, Ancel Glink dinner, Green Bay Road project. Director Krieger reminded commissioners that the early bird registration ends on December 1<sup>st</sup> for the IAPD state conference in Chicago. She will assist any commissioner with registration that is interested in attending the conference. Executive Director Krieger attended a project meeting held by the County regarding the expansion of Green Bay Road. The expansion project will affect the section of Green Bay in front of Shepherd's Crook, but there will still be access to the course for southbound traffic. She was informed there is currently no financing for the project's phases II and III and was told that municipalities will be responsible for relocating existing infrastructure along Green Bay Road.

A motion was made by Commissioner Brown, seconded by Commissioner Pye, to approve Resolution #847. A Resolution to Transfer \$125,000 from the District's Recreation Fund into its General Fund in repayment of existing inter-fund loans as well as a permanent transfer of \$60,000 from the Recreation Fund into the Construction Fund to cover deficit cash balances.

Upon a roll call, Commissioners Pye, Brown, Magiera,  
and President Hartmann voted aye.

President Hartmann declared the motion carried

Executive Direct Krieger presented estimated tax levy scenarios that were provided in advance to the Board. She explained the scenarios were prepared based on a 2.10% CPI increase, an estimated rise in Zion's EAV, as well as the expiration of the downtown TIF. Executive Director Krieger recommended to the Board the third tax levy estimate that equates to a 5.48% decrease in the District's tax rate and would require a truth-in-taxation hearing prior to approval of the levy. A motion was made by Commissioner Magiera, seconded by Commissioner Pye, to approve Resolution #849, A Resolution Establishing the Estimate of Tax Levy for the Zion Park District.

Upon a roll call, Commissioners Pye, Brown, Magiera,  
and President Hartmann voted aye.

President Hartmann declared the motion carried

Executive Director Krieger explained the Golf Now Answers service that is a professional call center with golf and course specific expertise. The service will lessen the burden on golf clubhouse staff during busy periods and off hours and will be a seamless, effective way to attend to customers' phone calls. A motion was made by Commissioner Magiera, seconded by Commissioner Pye, to update the District's current agreement with Golf Now to include the service, Golf Now Answers.

Upon a roll call, Commissioners Pye, Brown, Magiera,  
and President Hartmann voted aye.

President Hartmann declared the motion carried

Executive Director Krieger shared and discussed with the Board, Superintendent Peck's analysis of contracting out the District's herbicide applications. Although the monetary cost is more to contract out the work versus having it performed in-house, Superintendent Peck believes the reduction in liability, freeing up time for maintenance staff, and less wear on the District's equipment are all positives that support contractual application of herbicides. The commissioners agreed with the benefits and like the idea.

Executive Director Krieger discussed the desire to remove playground equipment at Ophir Park. She explained it is a highly visible area and the equipment is old. Additionally, the ground is always wet, is unstable and is becoming less safe. Commissioner Brown agreed it is an unstable area and agreed a well thought out plan could determine a better use for the area. A motion was made by Commissioner Brown, seconded by Commissioner Pye, to remove the Ophir Park playground equipment.

Upon a roll call, Commissioners Pye, Brown, Magiera,  
and President Hartmann voted aye.

President Hartmann declared the motion carried

Executive Director Krieger explained to the Board the need to change the date of the January meeting from the 18<sup>th</sup> to the 17<sup>th</sup> due to a conflict with the IAPD annual conference. A motion to accept the January Board meeting date change was made by Commissioner Pye, seconded by Commissioner Magiera.

Upon a roll call, Commissioners Pye, Brown, Magiera,  
and President Hartmann voted aye.

President Hartmann declared the motion carried

A motion to adjourn was made by Commissioner Pye, seconded by Commissioner Magiera.

Upon a roll call, Commissioners Pye, Brown, Magiera,  
and President Hartmann voted aye.

President Hartmann declared the motion carried

The meeting adjourned at 7:55 p.m.

Eric Bradley, Assistant Secretary