

Minutes of the Regular Meeting of the
Board of Commissioners of the Zion Park District
Lake County, Illinois held at the Leisure Center
In said District at 7:00 p.m.
On the 15th Day of February, 2018

The meeting was called to order at 7:00pm. President Hartmann and the following commissioners were present: Pye and Brown. Also present for the meeting were: Executive Director Krieger, Superintendent of Administrative Services Bradley, Superintendent of Recreation Petersen, Manager of Golf Operations Parkes and Arin Duty.

Commissioner Brown, seconded by Commissioner Pye, made a motion to approve the minutes as presented of the Regular meeting held on January 17, 2018 and the minutes of the Personnel and Finance Sub-committee meeting also held on January 17, 201.

Upon a roll call, Commissioners Pye and Brown
and President Hartmann voted aye.

President Hartmann declared the motion carried.

There were no guests in attendance.

The agenda was amended to remove the Executive Session. Commissioner Pye, seconded by Commissioner Brown, made a motion to approve the agenda as amended.

Upon a roll call, Commissioners Pye and Brown
and President Hartmann voted aye.

President Hartmann declared the motion carried.

President Hartmann commented that the IPRA state conference in Chicago went really well and he learned a lot from the various sessions. Commissioner Pye agreed that the conference was good and feels that our District is among the best in the state.

There were no reports from the District's attorneys.

The District's finances were presented by Assistant Treasurer Bradley during the Personnel and Finance sub-committee meeting that was held immediately prior to the board meeting. A motion was made by Commissioner Brown, seconded by Commissioner Pye, to approve the unpaid and total bills, as listed, in the amount of \$237,504.89 for the month of February 2018.

Upon a roll call, Commissioners Pye and Brown
and President Hartmann voted aye.

President Hartmann declared the motion carried.

A written report that highlighted the month's activities was submitted by Executive Director Krieger to the Board prior to the meeting. During her presentation she discussed the following topics; strategic plan, budget sessions, black history month. Executive Director Krieger discussed the District's recent initiative to develop a strategic plan and community survey. While at conference, she talked with many individuals about their experience with strategic planning, and various steps in the process. She expressed that the first initiatives in the process will be conducting a community survey and facility assessment. Next, Executive Director Krieger distributed a sheet listing the upcoming budget session dates. Finally, she commented on the District's upcoming 28th annual Black History Program and invited and encouraged all commissioners to attend the event. The event will be held on February 24th.

A motion was made by Commissioner Brown, seconded by Commissioner Pye, to approve Resolution #853. A Resolution to Include Cash Payments Related to Health Insurance as IMRF Earnings. The Resolution will be filed with the Illinois Municipal Retirement Fund (IMRF).

Upon a roll call, Commissioners Pye and Brown and President Hartmann voted aye.

President Hartmann declared the motion carried.

Director Krieger explained the Post Issuance Tax Compliance Report that details the District's obligation to maintain financial records to remain in compliance with terms of the District's 2017 bond issuance. A motion was made by Commissioner Brown, seconded by Commissioner Pye, to accept the Post Issuance Tax Compliance Report.

Upon a roll call, Commissioners Pye and Brown and President Hartmann voted aye.

President Hartmann declared the motion carried.

Manager of Golf Operations Parkes explained the pricing logic for the District's golf courses. He explained the complication that the current pricing tiers create and provided examples of pricing structures from local competitors. Ultimately he proposed some price adjustments for the 2018 season. A motion was made by Commissioner Brown, seconded by Commissioner Pye, to accept the Golf Fee Schedule for 2018.

Upon a roll call, Commissioners Pye and Brown and President Hartmann voted aye.

President Hartmann declared the motion carried.

A motion was made by Commissioner Brown, seconded by Commissioner Pye, to approve Resolution #852. A Resolution to Transfer Funds from the District's Recreation Fund in repayment of existing inter-fund loans and to cover deficit cash balances.

Upon a roll call, Commissioners Pye and Brown and President Hartmann voted aye.

President Hartmann declared the motion carried.

Executive Director Krieger explained a few changes to staffing and reporting reflected in the District's organizational chart. A motion was made by Commissioner Brown, seconded by Commissioner Pye, to approve the District's revised organizational chart as presented.

Upon a roll call, Commissioners Pye and Brown and President Hartmann voted aye.
President Hartmann declared the motion carried.

A motion was made by Commissioner Pye, seconded by Commissioner Brown, to approve the disposal of surplus property as listed. The surplus items were determined by cleaning out storage facilities. Some items will be junked, while others may be taken to an auction.

Upon a roll call, Commissioners Pye and Brown and President Hartmann voted aye.
President Hartmann declared the motion carried.

In accordance with the District's Ordinance #838 relating to the Travel Reimbursement Control Act, a motion was made by Commissioner Brown, seconded by Commissioner Pye, to approve reimbursement of travel expenses, as listed, for commissioners and staff that attended the IPRA conference in Chicago.

Upon a roll call, Commissioners Pye and Brown and President Hartmann voted aye.
President Hartmann declared the motion carried.

A motion was made by Commissioner Pye, seconded by Commissioner Brown, to accept the bid in the amount of \$5,265.95 from Action Printing to print the District's activity guide.

Upon a roll call, Commissioners Pye and Brown and President Hartmann voted aye.
President Hartmann declared the motion carried.

A motion to adjourn was made by Commissioner Pye, seconded by Commissioner Brown.

Upon a roll call, Commissioners Pye and Brown and President Hartmann voted aye.
President Hartmann declared the motion carried.

The meeting adjourned at 8:02 p.m.

Eric Bradley
Assistant Secretary