

Minutes of the Regular Meeting of the
Board of Commissioners of the Zion Park District
Lake County, Illinois held at the Leisure Center
In said District at 7:00 p.m.
On the 18th Day of October, 2018

The meeting was called to order at 7:00pm. The following commissioners were present: Pye, Brown and Magiera. Also present for the meeting were: Executive Director Krieger, Superintendent of Administration Bradley, Superintendent of Recreation Petersen, Superintendent of Parks Peck, and Arin Duty.

The meeting began with reciting the Pledge of Allegiance.

Commissioner Brown, seconded by Commissioner Pye, made a motion to approve the minutes as presented of the Regular meeting held on September 20, 2018 and the minutes of the Personnel and Finance Sub-committee meeting also held on September 20, 2018.

Upon a voice vote, Commissioners Pye, Brown, and Magiera voted aye.
Vice President Magiera declared the motion carried.

Abdullah Kahn from the District's audit firm was in attendance.
Also in attendance was Dave Phillips and Dan Forbes from Speer Financial.

The agenda was approved as presented. Commissioner Pye, seconded by Commissioner Brown, made a motion to approve the agenda.

Upon a voice vote, Commissioners Pye, Brown, and Magiera voted aye.
Vice President Magiera declared the motion carried.

There were no comments from commissioners.

There were no reports from the District's attorneys.

The District's finances were presented by Superintendent Bradley during the Personnel and Finance sub-committee meeting that was held immediately prior to the board meeting. A motion was made by Commissioner Brown, seconded by Commissioner Pye, to approve the unpaid and total bills, as listed, in the amount of \$340,961.78 for the month of September 2018.

Upon a roll call vote, Commissioners Pye, Brown, and Magiera voted aye.
Vice President Magiera declared the motion carried.

A written report that highlighted the month's activities was submitted by Executive Director Krieger to the Board prior to the meeting. During her report presentation Executive Director Krieger discussed the upcoming IAPD Legal Symposium and state conference. She also discussed the current status of the District's strategic plan and related pending facility assessment reports.

Abdullah Kahn from the District's audit firm, Knutte & Associates, reviewed with the Board the District's fiscal year 2017-2018 audit report. Mr. Kahn explained the various tests and other aspects involved in the audit process. He complimented the District on its financial controls and mentioned the auditors encountered no issues or material concerns. He highlighted certain pages within the report, explaining positive changes to fund balances. In conclusion he praised the District for the financial progress it has made in recent years. A motion was made by Commissioner Pye, seconded by Commissioner Brown, to accept the District's audit report for fiscal year 2017-2018.

Upon a roll call vote, Commissioners Pye, Brown, and Magiera voted aye.

Vice President Magiera declared the motion carried.

Dave Phillips of Speer Financial explained the results of the District's Series 2018 bond sale. Due to the District's strong liquidity position in its Corporate Fund, the sale resulted in a bid from the District at interest rates comparable to current market rates for municipal securities of similar maturities. Mr. Philips advised the Board to accept the District's bid to purchase its own bonds. Commissioner Brown, seconded by Commissioner Pye, made a motion to approve Ordinance # 860, providing for the issue of \$345,805 Taxable General Obligation Limited Tax Park Bonds, Series 2018, of the District, for the purpose of providing for the payment of certain outstanding obligations of the District, providing for the levy of a direct annual tax to pay the principal and interest of said bonds, and authorizing the sale of said bonds to the Corporate Fund of the Park District.

Upon a roll call vote, Commissioners Pye, Brown, and Magiera voted aye.

Vice President Magiera declared the motion carried.

Executive Director Krieger presented a schedule of dates and times for the District's Budget Review Sessions for fiscal year 2019-2020. Commissioner Pye, seconded by Commissioner Brown, made a motion to approve the Budget Sessions schedule for fiscal year 2019-2020.

Upon a voice vote, Commissioners Pye, Brown, and Magiera voted aye.

Vice President Magiera declared the motion carried.

Executive Director Krieger presented to the Board the District's health insurance plan and associated costs that will take effect in calendar year 2019. She recommended no change to the District's plan and that the District continue to participate in PDRMA's health insurance pool and offer a PPO and HMO plan. The PPO plan will include an HRA component to allow for less expensive premiums and also requires an employee contribution. Executive Director Krieger emphasized the need for the District to offer high quality benefits, such as health insurance, that will allow the District to attract and retain a quality workforce in competition with private sector benefits and wages. A motion was made by Commissioner Brown, seconded by Commissioner Pye, to approve the 2019 Employee Health Insurance Plan with PDRMA.

Upon a voice vote, Commissioners Pye, Brown, and Magiera voted aye.

Vice President Magiera declared the motion carried.

A motion was made by Commissioner Brown, seconded by Commissioner Pye, to approve the purchase of a 2018 Toro ProCore 648 Aerator in the amount of \$22,980 from Reinders to be used at Shepherd's Crook Golf Course.

Upon a voice vote, Commissioners Pye, Brown, and Magiera voted aye.

Vice President Magiera declared the motion carried.

A motion was made by Commissioner Brown, seconded by Commissioner Pye, to approve a contract in the amount of \$8,150 with Tallgrass Restoration for a controlled burn at Shepherd's Crook Golf Course.

Upon a voice vote, Commissioners Pye, Brown, and Magiera voted aye.
Vice President Magiera declared the motion carried.

A motion was made by Commissioner Brown, seconded by Commissioner Pye, to approve bid 201805 from Convergent Technologies in the amount of \$59,834 to install a key card access system on exterior doors throughout the District.

Upon a roll call vote, Commissioners Pye, Brown, and Magiera voted aye.
Vice President Magiera declared the motion carried.

Executive Director Krieger presented an estimated tax levy that was provided to the Board in advance of the meeting. She explained that the estimate was prepared based on a 2.10% CPI increase, along with an expected 5.32% rise in Zion's EAV. Executive Director Krieger recommended to the Board the levy estimate, as it will equate to a 2.81% decrease in the District's tax rate. A motion was made by Commissioner Brown, seconded by Commissioner Pye, to approve the estimated levy for fiscal year 2019-2020.

Upon a roll call vote, Commissioners Pye, Brown, and Magiera voted aye.
Vice President Magiera declared the motion carried.

A motion was made by Commissioner Pye, seconded by Commissioner Brown, to approve that the District apply for CDBG grant funding to re-roof the Hermon Park Community Center.

Upon a voice vote, Commissioners Pye, Brown, and Magiera voted aye.
Vice President Magiera declared the motion carried.

Executive Director Krieger explained the Illinois Association of Park Districts Credential Certification. President Hartmann volunteered to be the delegate for the District. Commissioner Pye will serve as first alternate, Commissioner Magiera as second alternate, and Director Krieger as third alternate. Commissioner Pye, seconded by Commissioner Brown, made a motion to approve the District's delegates for the IAPD Credential Certification.

Upon a voice vote, Commissioners Pye, Brown, and Magiera voted aye.
Vice President Magiera declared the motion carried.

A motion to adjourn was made by Commissioner Pye, seconded by Commissioner Brown.

Upon a voice vote, Commissioners Pye, Brown, and Magiera voted aye.
Vice President Magiera declared the motion carried.

The meeting adjourned at 8:01 p.m.

Eric Bradley
Assistant Secretary