

Minutes of the Regular Meeting of the  
Board of Commissioners of the Zion Park District  
Lake County, Illinois held at the Leisure Center  
In said District at 7:00 p.m.  
On the 21<sup>st</sup> Day of March, 2019

The meeting was called to order at 7:00pm. President Hartmann and the following commissioners were present: Pye, Rivers and Magiera. Also present for the meeting were: Executive Director Krieger, Superintendent of Administration Bradley, Superintendent of Recreation Petersen, Superintendent of Parks Peck, Park Police Chief Murphey and Arin Duty.

The meeting began with reciting the Pledge of Allegiance.

In attendance were high school students Ronnell Pipes and Chris Castellanos. The students are involved in the “Zion Together” program. The students thanked the Board for the Park District’s support of the program and requested that facilities throughout the District be available for “Zion Together Day” on August 3<sup>rd</sup>.

Commissioner Magiera, seconded by Commissioner Pye, made a motion to approve the minutes as presented of the Regular meeting held on February 21, 2019 and the minutes of the Personnel and Finance Sub-committee meeting also held on February 21, 2019.

Upon a roll call, Commissioners Pye, Rivers, Magiera and President Hartmann voted aye.

President Hartmann declared the motion carried.

The agenda was approved as presented. Commissioner Magiera, seconded by Commissioner Pye, made a motion to approve the amended agenda.

Upon a roll call, Commissioners Pye, Rivers, Magiera and President Hartmann voted aye.

President Hartmann declared the motion carried.

Commissioner Pye commented that he enjoyed playing in the simulator league at Shepherd’s Crook. He said that Allen does a nice job picking courses, running the league and it is fun.

There were no reports from the District’s attorneys.

The District’s finances were presented by Superintendent Bradley during the Personnel and Finance sub-committee meeting that was held immediately prior to the board meeting. A motion was made by Commissioner Brown, seconded by Commissioner Rivers, to approve the unpaid and total bills, as listed, in the amount of \$230,327.16 for the month of February 2019.

Upon a roll call, Commissioners Pye, Rivers, Magiera and President Hartmann voted aye.

President Hartmann declared the motion carried.

A written report that highlighted the month’s activities was submitted to the Board by Executive Director Krieger. During her presentation, Executive Director Krieger queried the Board about their intentions of attending the IAPD Legislative Conference in Springfield. She stated it was a good opportunity to meet newly elected State Representative, Joyce Mason, as well as other legislators.

Next she reminded the Board that their Statement of Economic Interest must be completed and filed with the County prior to May 1<sup>st</sup> or personal fines may be incurred. In conclusion Executive Director Krieger notified the Board that the controlled burn will occur at Shepherds Crook on March 22<sup>nd</sup> and March 23<sup>rd</sup>.

A motion was made by Commissioner Magiera, seconded by Commissioner Pye, to approve the Memorandum of Understanding (MoU) with the Lake County Health Department (LCHD). The MoU creates a partnership with the LCHD to grant access to necessary space within the Park District in response to a health emergency.

Upon a roll call, Commissioners Pye, Rivers, Magiera and President Hartmann voted aye.

President Hartmann declared the motion carried.

Executive Director Krieger explained the need to establish identification cards for individuals, primarily those with a five-digit home addresses, to verify their residency status. A motion was made by Commissioner Magiera, seconded by Commissioner Pye, to approve the implementation of “golf resident cards” to be utilized at Shiloh and Shepherd’s golf courses.

Upon a roll call, Commissioners Pye, Rivers, Magiera and President Hartmann voted aye.

President Hartmann declared the motion carried.

A motion was made by Commissioner Magiera, seconded by Commissioner Pye, to approve Brother Willie to operate the concession stand in Shiloh Park. He is a positive influence on the kids and it’s been beneficial to have his presence at Shiloh Park.

Upon a roll call, Commissioners Pye, Rivers, Magiera and President Hartmann voted aye.

President Hartmann declared the motion carried.

A motion was made by Commissioner Rivers, seconded by Commissioner Magiera, to approve items and amounts listed for travel expenses related to the upcoming IAPD Legislative Conference in Springfield.

Upon a roll call, Commissioners Pye, Rivers, Magiera and President Hartmann voted aye.

President Hartmann declared the motion carried.

Park Police Chief Murphey distributed binders to the Board of newly created policies and procedures for Park Police. He explained the need to create new policies and procedures along with showing examples of new forms and reports. He has been working diligently to improve the Park Police Department and get it in compliance with the State. A motion was made by Commissioner Magiera, seconded by Commissioner Rivers, to approve the policy manual for the District’s Park Police.

Upon a roll call, Commissioners Pye, Rivers, Magiera and President Hartmann voted aye.

President Hartmann declared the motion carried.

At 7:41p.m. a motion was made by Commissioner Magiera, seconded by Commissioner Pye, to go into Executive Session for the purpose of the Board discussing appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

Upon a roll call, Commissioners Pye, Rivers, Magiera and President Hartmann voted aye.  
President Hartmann declared the motion carried.

The Board returned from Executive Session at 8:15 p.m.

Executive Director Krieger distributed to the Board minutes from previous executive sessions. Semi-annually the Board reviews the closed session minutes to determine if any minutes should be released as open documents or remain confidential. During this semi-annual review, Executive Director recommended that the minutes from February 13, 2013 be released as open documents and all other minutes, as listed, remain confidential. A motion was made by Commissioner Magiera, seconded by Commissioner Pye, to accept Executive Director Krieger's recommendation.

Upon a roll call, Commissioners Pye, Rivers, Magiera and President Hartmann voted aye.  
President Hartmann declared the motion carried.

Executive Director Krieger recommended to the Board a three percent increase in the overall pool of District full-time wages to be allocated individually amongst staff based on performance and merit. The three percent increase does not indicate that full time staff will receive a three percent raise, rather it is a threshold not to be exceeded in the total merit increase amount of gross wages to existing full-time Park District staff. A motion was made by Commissioner Magiera, seconded by Commissioner Pye, to accept Executive Director Krieger's recommendation.

Upon a roll call, Commissioners Pye, Rivers, Magiera and President Hartmann voted aye.  
President Hartmann declared the motion carried.

A motion to adjourn was made by Commissioner Magiera, seconded by Commissioner Pye.

Upon a roll call, Commissioners Pye, Rivers, Magiera and President Hartmann voted aye.  
President Hartmann declared the motion carried.

The meeting adjourned at 8:20 p.m.

Eric Bradley  
Assistant Secretary