

Minutes of the Regular Meeting of the
Board of Commissioners of the Zion Park District
Lake County, Illinois held at the Leisure Center
In said District at 7:00 p.m.
On the 21st Day of November, 2019

The meeting was called to order at 7:00 p.m. Commissioners Pye and Hartmann along with President Magiera were present. Also present for the meeting were: Executive Director Krieger, Superintendent of Administration Bradley, Superintendent of Recreation Petersen, Superintendent of Parks Peck, Golf Operations Manager Parkes, Park Police Chief Murphey and Arin Duty.

The meeting began with reciting the Pledge of Allegiance.

No guests were in attendance.

Commissioner Hartmann, seconded by Commissioner Pye, made a motion to approve the minutes as presented of the Regular meeting held on October 17, 2019 and the minutes of the Personnel and Finance Sub-committee meeting also held on October 17, 2019.

Upon a voice vote, Commissioners Pye, Hartmann and Magiera voted aye.
President Magiera declared the motion carried.

The agenda was approved as presented. Commissioner Pye, seconded by Commissioner Hartmann, made a motion to approve the agenda.

Upon a voice vote, Commissioners Pye, Hartmann and Magiera voted aye.
President Magiera declared the motion carried.

There were no reports from the District's attorneys.

There were no comments from the Commissioners.

The District's finances were presented by Superintendent Bradley during the Personnel and Finance sub-committee meeting that was held immediately prior to the board meeting. A motion was made by Commissioner Hartmann, seconded by Commissioner Pye, to approve the unpaid and total bills, as listed, in the amount of \$265,985.57 for the month of October 2019.

Upon a roll call vote, Commissioners Pye, Hartmann and Magiera voted aye.
President Magiera declared the motion carried.

A written report that highlighted the month's activities was submitted to the Board prior to the meeting by Executive Director Krieger. During her presentation, Executive Director Krieger mentioned and encouraged commissioner to attend the upcoming IAPD conference in Chicago, the Holiday Senior Luncheon, and the Black History Program that will be held in February.

A motion was made by Commissioner Hartmann, seconded by Commissioner Pye, to approve the Zion Park District Tax Levy Ordinance #870. An Ordinance for the Levy and Assessment of Taxes for the Year 2019. The Levy is an increase of \$75,975 over last year's and will result in an expected decreased in the District's tax rate of almost 1.00%.

Upon a roll call vote, Commissioners Pye, Hartmann and Magiera voted aye.
President Magiera declared the motion carried.

A motion was made by Commissioner Pye, seconded by Commissioner Hartmann, to approve Agreement #751 with the Lake County Division of Transportation. The Agreement designates the Park District to be the adopt-a-trail sponsor for the section of the McClory Bike Trail that runs through Zion.

Upon a voice vote, Commissioners Pye, Hartmann and Magiera voted aye.
President Magiera declared the motion carried.

In response to the increasing State of Illinois minimum wage requirement effective January 2020, Executive Director Krieger presented a revised part-time staff hourly wage schedule for various positions throughout the District. Commissioner Pye, seconded by Commissioner Hartmann, made a motion to approve the new hourly wage schedule.

Upon a voice vote, Commissioners Pye, Hartmann and Magiera voted aye.
President Magiera declared the motion carried.

A motion was made by Commissioner Hartmann, seconded by Commissioner Pye, to approve the bid from Nels Johnson in the amount of \$18,780 to restore and maintain the Oak Savanna eco system at Shepherds Crook Golf Course.

Upon a roll call vote, Commissioners Pye, Hartmann and Magiera voted aye.
President Magiera declared the motion carried.

A motion was made by Commissioner Pye, seconded by Commissioner Hartmann, to approve capital equipment purchases for Shepherds Crook Golf Course of a Toro 4500D at a price of \$66,100.11 and a Triflex 3300 at a price of \$39,859.34. Golf Manager Parkes recommended both pieces of equipment that were pre-bid through the national bid program.

Upon a roll call vote, Commissioners Pye, Hartmann and Magiera voted aye.
President Magiera declared the motion carried.

A motion was made by Commissioner Pye, seconded by Commissioner Hartmann, to approve a contract with 3D Design in the amount of \$15,950 to prepare design and construction plans for an outdoor patio at Shepherds Crook Golf Course.

Upon a roll call vote, Commissioners Pye, Hartmann and Magiera voted aye.
President Magiera declared the motion carried.

A motion was made by Commissioner Hartmann, seconded by Commissioner Pye, to approve utilizing the services of Camosy to manage the preconstruction and construction phases of the outdoor patio build at Shepherds Crook Golf Course.

Upon a roll call vote, Commissioners Pye, Hartmann and Magiera voted aye.
President Magiera declared the motion carried.

Executive Director Krieger explained a report prepared by Golf Operations Manager Parkes regarding changes in golf rates for the 2020 season. Parkes proposed minor increases in golf rates based on high utilization rates and competitors' pricing. A motion was made by Commissioner Pye, seconded by Commissioner Hartmann, to approve the proposed changes to the District's golf rates.

Upon a roll call vote, Commissioners Pye, Hartmann and Magiera voted aye.
President Magiera declared the motion carried.

A motion was made by Commissioner Pye, seconded by Commissioner Hartmann, to approve designating old course equipment, as listed in the Board report, as surplus property. The equipment is past its useful life or not operational and will be disposed of or sold if possible.

Upon a voice vote, Commissioners Pye, Hartmann and Magiera voted aye.
President Magiera declared the motion carried.

A motion was made by Commissioner Hartmann, seconded by Commissioner Pye, to approve updating the Park Police policy manual to include the newly created job description for a Public Safety Officer (ADM102.5).

Upon a voice vote, Commissioners Pye, Hartmann and Magiera voted aye.
President Magiera declared the motion carried.

At 7:54p.m. a motion was made by Commissioner Hartmann, seconded by Commissioner Pye, to go into Executive Session for the purpose of the Board discussing closed session minutes review pursuant to Section 2(c)(21) of the Illinois Open Meetings Act.

Upon a roll call, Commissioners Pye, Brown, Hartmann, Rivers and Magiera voted aye. President Magiera declared the motion carried.

The Board returned from Executive Session at 8:15 p.m.

A motion was made by Commissioner Hartmann, seconded by Commissioner Pye, to accept Executive Director Krieger's recommendation as to which closed session minutes will be released as open documents and which will remain confidential.

Upon a voice vote, Commissioners Pye, Hartmann and Magiera voted aye.
President Magiera declared the motion carried.

A motion to adjourn was made by Commissioner Pye, seconded by Commissioner Hartmann.

Upon a voice vote, Commissioners Pye, Hartmann and Magiera voted aye.
President Magiera declared the motion carried.

The meeting adjourned at 8:18 p.m.

Eric Bradley
Assistant Secretary