

Minutes of the Regular Meeting of the
Board of Commissioners of the Zion Park District
Lake County, Illinois held at the Leisure Center
In said District at 7:00 p.m.
On the 20th Day of August, 2020

The meeting was called to order at 7:00 p.m. Commissioners Pye, Brown, and Rivers along with President Magiera were present. Also present for the meeting were: Executive Director Krieger, Superintendent of Administration Bradley, Golf Operations Manager Parkes and Arin Duty.

The meeting began with reciting the Pledge of Allegiance.

In attendance was Courtney Clement from the District's audit firm, Lauterbach & Amen. John Bosman and Kevin Camosy from Camosy Construction and strategic plan advisor, Carol Sente, were also in attendance.

Commissioner Rivers, seconded by Commissioner Pye, made a motion to approve the minutes as presented of the Regular meeting held on July 16, 2020.

Upon a voice vote, Commissioners Pye, Brown, Rivers and Magiera voted aye
President Magiera declared the motion carried.

There were no changers to the agenda. Commissioner Pye, seconded by Commissioner Brown, made a motion to approve the agenda as presented.

Upon a voice vote, Commissioners Pye, Brown, Rivers and Magiera voted aye
President Magiera declared the motion carried.

There were no reports from the District's attorneys.

Commissioner Pye commented that the golf courses look nice and are well maintained.

Commissioner Rivers commented that she is happy with the recent outreach in the community and she has received positive feedback from residents. All commissioners agreed that 'Concerts in Park' have been enjoyable events for people to get outside.

The District's finances were presented by Superintendent Bradley during the Personnel and Finance sub-committee meeting that was held immediately prior to the board meeting. A motion was made by Commissioner Brown, seconded by Commissioner Pye, to approve the unpaid and total bills, as listed, in the amount of \$351,628.90 for the month of July 2020.

Upon a roll call vote, Commissioners Pye, Brown, Rivers and Magiera voted aye.
President Magiera declared the motion carried.

A written report that highlighted the month's activities was submitted to the Board prior to the meeting by Executive Director Krieger. During her presentation, Executive Director Krieger informed the Board that Ophir Park was designated as a monarch waystation. She praised the District's maintenance staff for securing the designation.

Courtney Clement from the District's audit firm, Lauterbach & Amen, explained and presented highlights from the Districts financial audit report. A motion was made by Commissioner Brown, seconded by Commissioner Pye, to approve the financial audit for fiscal year-end 04/30/20.

Upon a roll call vote, Commissioners Pye, Brown, Rivers and Magiera voted aye. President Magiera declared the motion carried.

The District's strategic plan advisor, Carol Sente, presented the five-year strategic plan that she facilitated with the collaborative efforts of all full time staff. She discussed the strategic planning process, community interest survey, and goals that will help shape the District's direction over the next five years.

A motion was made by Commissioner Brown, seconded by Commissioner Pye, to approve the Intergovernmental Agreement with Lake County for COVID Relief Funds as part of the CARES Act. The District was allocated \$84,230.75 to be reimbursed for COVID related expenditures.

Upon a roll call vote, Commissioners Pye, Brown, Rivers and Magiera voted aye. President Magiera declared the motion carried.

Executive Director Krieger explained the benefit and need to purchase air purification systems to be utilized within various rooms and facilities throughout the District. The expenditures will be eligible for reimbursement from the County's COVID relief funds. A motion was made by Commissioner Brown, seconded by Commissioner Rivers, to approve the purchase of air purification systems.

Upon a roll call vote, Commissioners Pye, Brown, Rivers and Magiera voted aye. President Magiera declared the motion carried.

A motion was made by Commissioner Brown, seconded by Commissioner Rivers, to approve Resolution #878, A Resolution to Approve an Authorized Depository for the Zion Park District. The Resolution designates Lake Forest Bank & Trust, a Wintrust Community Bank, as an authorized depository for Zion Park District funds.

Upon a roll call vote, Commissioners Pye, Brown, Rivers and Magiera voted aye. President Magiera declared the motion carried.

A motion was made by Commissioner Pye, seconded by Commissioner Rivers, to approve Resolution #879, A Resolution Authorizing the Transfer of Funds of the Zion Park District. The Resolution authorizes the net bond proceeds to be transferred from the Bond Fund to the Construction Fund in the amount of \$954,930.

Upon a roll call vote, Commissioners Pye, Brown, Rivers and Magiera voted aye. President Magiera declared the motion carried.

A motion was made by Commissioner Brown, seconded by Commissioner Pye, to award bid number 202002 to DCG Roofing Solutions, Inc. in the amount of \$421,000 for the Leisure Center roof system project.

Upon a roll call vote, Commissioners Pye, Brown, Rivers and Magiera voted aye. President Magiera declared the motion carried.

John Bosman from Camosy Construction explained the bid process and bids received on the multiple trade categories needed for the Shepherd's Crook patio project that is estimated to have a total project cost of \$435,826. Mr. Bosman conveyed the cost-savings benefit of completing both the east and south patios as part of the same project. The various trade categories were bid and approved individually as listed below.

A motion was made by Commissioner Pye, seconded by Commissioner Brown, to award the bid for excavation to Innovation Landscaping in the total amount of \$90,370.

Upon a roll call vote, Commissioners Pye, Brown, Rivers and Magiera voted aye. President Magiera declared the motion carried.

A motion was made by Commissioner Pye, seconded by Commissioner Rivers, to award the bid for landscape/hardscape to Innovation Landscaping in the total amount of \$192,101.

Upon a roll call vote, Commissioners Pye, Brown, Rivers and Magiera voted aye. President Magiera declared the motion carried.

A motion was made by Commissioner Brown, seconded by Commissioner Pye, to award the bid for electrical to Krause Electric in the total amount of \$25,670.

Upon a roll call vote, Commissioners Pye, Brown, Rivers and Magiera voted aye. President Magiera declared the motion carried.

A motion was made by Commissioner Pye, seconded by Commissioner Brown, to award the bid to provide the canopies to Camosy Construction in the total amount of \$51,853.

Upon a roll call vote, Commissioners Pye, Brown, Rivers and Magiera voted aye. President Magiera declared the motion carried.

Executive Director Krieger explained new policies and a revised job description for the District's park police. She conveyed that Chief Murphey's goal is for the department to serve as a "good will ambassador" for the park district. The policies and job description were approved individually as state below.

A motion was made by Commissioner Pye, seconded by Commissioner Brown, to approve the Duty to Intervene, policy number ADM103.4.2.

Upon a roll call vote, Commissioners Pye, Brown, Rivers and Magiera voted aye. President Magiera declared the motion carried.

A motion was made by Commissioner Rivers, seconded by Commissioner Pye, to approve the Property Evidence Control, policy number SS302.1.

Upon a roll call vote, Commissioners Pye, Brown, Rivers and Magiera voted aye. President Magiera declared the motion carried.

A motion was made by Commissioner Brown, seconded by Commissioner Rivers, to approve the Park Police Officer job description.

Upon a roll call vote, Commissioners Pye, Brown, Rivers and Magiera voted aye. President Magiera declared the motion carried.

At 8:12 p.m. a motion was made by Commissioner Rivers, seconded by Commissioner Brown, to go into Executive Session for the purpose of the Board discussing employment, compensation, discipline, performance, or dismissal of employees pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

Upon a voice vote, Commissioners Pye, Brown, Rivers and Magiera voted aye.
President Magiera declared the motion carried.

The Board returned from Executive Session at 8:39 p.m.

A motion to adjourn was made by Commissioner Brown, seconded by Commissioner Rivers.

Upon a voice vote, Commissioners Pye, Brown, Rivers and Magiera voted aye.
President Magiera declared the motion carried.

The meeting adjourned at 8:40 p.m.

Eric Bradley
Assistant Secretary