

Minutes of the Regular Meeting of the Board of Commissioners  
Of the Zion Park District, Lake County, Illinois  
Held at the Leisure Center in said District at 7:00pm  
On the 19<sup>th</sup> day of May, 2022

The meeting was called to order at 7:00 p.m. Commissioners Pye, Brown, Hartmann, Rivers and President Magiera were present. Also present for the meeting were: Executive Director Bradley, Superintendent of Parks Peck, Superintendent of Recreation Petersen, Community Relations Manager Wertman, Maintenance Supervisor Rich Chirchirillo, and Arin Duty.

In attendance was: Jacqueline Holmes. Ms. Holmes congratulated Eric Bradley on being promoted to Executive Director. She then thanked the board and staff for the upcoming concert in the park series and appreciated the diverse lineup that is representative of the community.

Commissioner Hartmann, seconded by Commissioner Pye, made a motion to approve the minutes as presented of the Regular meeting held on April 21, 2022 and the minutes of the Personnel and Finance Sub-committee meeting also held on April 21, 2022.

Upon a voice vote, Commissioners Pye, Brown, Hartmann, Rivers and Magiera voted aye. President Magiera declared the motion carried.

The agenda was approved as presented. Commissioner Pye, seconded by Commissioner Hartmann, made a motion to approve the agenda.

Upon a voice vote, Commissioners Pye, Brown, Hartmann, Rivers and Magiera voted aye. President Magiera declared the motion carried.

There were no reports from the District's attorneys.

The District's finances were presented by Executive Director Bradley during the Personnel and Finance sub-committee meeting that was held immediately prior to the board meeting. A motion was made by Commissioner Hartmann, seconded by Commissioner Pye, to approve the unpaid and total bills, as listed, in the amount of \$302,217.82 for the month of April 2022.

Upon a roll call vote, Commissioners Rivers, Hartmann, Pye, Brown and President Magiera voted aye. President Magiera declared the motion carried.

A written report that highlighted the month's activities was submitted to the Board prior to the meeting by Executive Director Bradley. During his presentation, Executive Director Bradley has been working on the transition to his new role. Before Executive Director Krieger retired he worked closely on covering all the different aspects of the positions such as grants, contacts and legislator's to follow-up with. Executive Director Bradley attended the Executive Program training at the Indiana University in Bloomington. His biggest take away was the loss of focus on customer service and how he wanted to continue to focus within the District on this very important topic. Executive Director Bradley also commented that he thought Marilyn Krieger enjoyed her retirement party at Shepherd's Crook with her family, friends, and co-workers. He thanked the board and staff for putting the retirement party together. Included in your packet is a thank you letter from Marilyn Krieger thanking everyone for the party. The Earth Day event was canceled due to weather. The Park District planted four trees for the event. A grant from the IDNR for Earth Day was received for the planting of the trees. Executive Director Bradley informed the board of the current staffing shortages and the tight labor market. Staff have been

working hard to hire summer help including lifeguards. The IDNR did a controlled burn at Hosah Park on April 26 which had not been done in a very long time and will help restore the eco system and reduce the amount of invasive species of plants at Hosah.

President Magiera commented that she thinks customer service is also very important.

Executive Director Bradley called for nominations for the office of President. A motion was made by President Magiera to nominate Commissioner Hartman for the office of President. There were no further nominations. Commissioner Pye made a motion to close the nominations. Executive Director Bradley conducted a voice vote and declared by unanimous vote; Commissioner Hartman elected to the office of President for a one-year term.

Executive Director Bradley called for nominations for the office of Vice President. A motion was made by Commissioner Pye to nominate Commissioner Brown for the office of Vice President. Commissioner Rivers nominated herself for the office. Commissioner Magiera asked each nominee to explain why they wanted to be the Vice President. There were no further nominations. Commissioner Pye made a motion to close the nominations. Executive Director Bradley conducted a voice vote and declared by unanimous vote; Commissioner Rivers elected to the office of Vice President for a one-year term.

Executive Director Bradley called for nominations for the office of Treasurer. A motion was made by Commissioner Magiera to nominate Commissioner Pye for the office of Treasurer. There were no further nominations. Commissioner Brown made a motion to close the nominations. Executive Director Bradley conducted a voice vote and declared by unanimous vote; Commissioner Pye elected to the office of Treasurer for a one-year term.

A motion was made by Commissioner Magiera, seconded by Commissioner Pye, to approve the following appointments for the 2022-23 fiscal year:

|                              |   |
|------------------------------|---|
| Attorney:                    | Ancel, Glink, Diamond, Bush, DiCianni & Krafteher, P.C. |
| Director:                    | Eric Bradley  |
| Secretary & Asst. Treasurer: | Eric Bradley  |
| Assistant Secretary:         | Kay Petersen  |
| FOIA and OMA Officers:       | Eric Bradley, Christine Wertman                         |

Upon a roll call vote, Commissioners Pye, Magiera, Rivers, Brown and President Hartman voted aye. President Hartman declared the motion carried.

President Hartman called for a motion to designate the regular board meeting dates, times and locations, as listed, for the 2022-23 fiscal year. A motion was made by Commissioner Pye, seconded by Commissioner Rivers, to hold Regular Monthly Park Board meetings on the third Thursday of each month at 7:00 pm, preceded by Personnel & Finance Committee meetings at 6:30 pm, at the Leisure Center, 2400 Dowie Memorial Drive, Zion, Illinois.

Upon a roll call vote, Commissioners Rivers, Magiera, Brown, Pye and President Hartman voted aye. President Hartman declared the motion carried.

Executive Director Bradley reviewed the list of authorized depositories for the District. A motion was made by Commissioner Pye, seconded by Commissioner Rivers, to approve the authorized depositories as listed.

Upon a roll call vote, Commissioners Rivers, Pye, Brown, Magiera and President Hartman voted aye. President Hartman declared the motion carried.

A motion was made by Commissioner Brown, seconded by Commissioner Magiera, to approve bid #202203 Leisure Center boiler upgrade by McDonough Mechanical Services, Inc. in the amount of \$185,872. Discussion: Supervisor Chirchirillo discussed the current condition of the unit and how the new unit will allow for savings down the road. Discussion on the size of the unit and bid for the upgrade on the boiler.

Upon a roll call vote, Commissioners Rivers, Magiera, Pye, Brown and President Hartman voted aye. President Hartman declared the motion carried.

Executive Director Bradley explained the rubble ridge signage at Hosah Park. Included in the packet was what the sign will be and what the project does in Lake Michigan for Hosah Park. After Board discussion, a motion was made by Commissioner Pye and seconded by Commissioner Rivera to approve the signage at Hosah park.

Upon a roll call vote, Commissioners Rivers, Magiera, Pye, Brown and President Hartman voted aye. President Hartman declared the motion carried.

At 7:30 p.m. a motion was made by Commissioner Magiera, seconded by Commissioner Brown, to go into Executive Session for the purpose of the Board discussing employment, compensation, discipline, performance, or dismissal of employees pursuant to Section 2(c)(1) of the Illinois Open Meetings Act and Section 5 ILCS 140/7(1)(r) to discuss real estate negotiations.

Upon a roll call vote, Commissioners Rivers, Magiera, Pye, Brown and Magiera voted aye. President Hartman declared the motion carried.

The Board returned from Executive Session at 7:50 p.m.

A motion to adjourn was made by Commissioner Pye, seconded by Commissioner Brown.

Upon a voice vote, Commissioners Pye, Brown, Magiera, Rivers and Magiera voted aye. President Hartman declared the motion carried.

The meeting adjourned at 7:51 p.m.

Kay Petersen  
Assistant Secretary