

Minutes of the Regular Meeting of the Board of Commissioners  
Of the Zion Park District, Lake County, Illinois  
Held at the Leisure Center in said District at 7:00pm  
On the 20th day of October, 2022

The meeting was called to order at 7:00pm. Commissioners Pye, Magiera, and President Hartmann. Also present for the meeting were: Executive Director Bradley, Superintendent of Parks Peck, Superintendent of Recreation Petersen and Arin Duty.

Mike McDowell was a guest in attendance.

Commissioner Magiera, seconded by Commissioner Pye, made a motion to approve the minutes as presented of the Regular meeting held on September 15, 2022 and the minutes of the Personnel and Finance Sub-committee meeting also held on September 15, 2022.

Upon a voice vote, Commissioners Pye, Hartmann and Magiera voted aye.  
President Hartman declared the motion carried.

The agenda was revised to remove the Executive Session. Commissioner Magiera, seconded by Commissioner Pye, made a motion to approve the agenda as amended.

Upon a voice vote, Commissioners Pye, Hartmann and Magiera voted aye.  
President Hartman declared the motion carried.

There were no reports from the District's attorneys.

Commissioners comments: Hartman thanked the summer staff for having a successful year especially the lifeguards. Magiera attended the virtual NRPA conference and had a few take away from the conference to share; when developing playgrounds, they should be not only accessible to all but also adaptable making them fully inclusive and when disposing of old playgrounds to look into donating equipment to other countries that might need it. Also found the outdoor fitness equipment presented a conference as an interest and she asked if Shiloh park would have this in the renovation plans and doing programming for skaters at David park was also interesting. Commissioner Magiera also commented on how fast racket sports are growing. It was noted that outdoor pickle ball courts will be part of the renovation project for Shiloh park.

The District's finances were presented by Executive Director Bradley during the Personnel and Finance sub-committee meeting that was held immediately prior to the board meeting. A motion was made by Commissioner Magiera, seconded by Commissioner Pye, to approve the unpaid and total bills, as listed, in the amount of \$495,288.02 for the month of September 2022.

Upon a roll call vote, Commissioners Pye, Hartmann and Magiera voted aye.  
President Hartman declared the motion carried.

A written report that highlighted the month's activities was submitted to the Board prior to the meeting by Executive Director Bradley. During his presentation, Executive Director Bradley discussed: IPRA conference will be held in January 26-28, 2023 this year at the Hyatt. Please let Executive Director Bradley know if anyone wants to attend or needs help with the registration process. The Park District policy is not to cover room and board for the conference due to it being in Chicago. He then mentioned that he participated in a community dialogue event at ZBTHS last weekend. The event was organized by the taxing bodies to get community input and increase communication. There was a question and answer forum for the residents to ask questions. Approximately seventy-five residents were in attendance. Finally, he informed the Board about the upcoming Kiwanis One-day basketball camp this Saturday and the Trail of Treats drive thru event that will be held in Shiloh Park on 10/28.

#### New Business:

Esther's Well project proposal: Mike McDowell presented the Esther's Wells renovation project to the board. The proposal outlines taking out part of the concrete to the path of the well and repairing minor cracks in the basin. A dry fountain will be placed in the well and bench around the outside of the circle with landscaping. Once the board approves the renovation project, fundraising will begin. This project might go in phases based upon available funds. Estimate cost at this time is \$50,000. A motion was made by Commissioner Magiera to approve the proposed project presented, seconded by Commissioner Pye.

Upon a voice vote, Commissioners Pye, Hartmann and Magiera voted aye.

President Hartman declared the motion carried.

Lease agreement – 16<sup>th</sup> Street: The Lease agreement for Maintenance to move into 16<sup>th</sup> Street was presented. The lease between 5G Real Estate Holdings, LLC and the Zion Park District for 3,100 sq. ft. was drafted and reviewed by both our lawyer and also 5G Real Estate Holdings. The agreement will be for \$2,500 per month for 12 months and then month to month thereafter. The building will be ready to move on November 1, 2022. Commissioners Magiera made a motion to approve the lease with 5G Real Estate Holdings, Commissioner Pye seconded.

Upon a roll call: Commissioner Magiera, Pye and Hartman voted aye.

President Hartman declared motion carried.

Health Insurance: Executive Director Bradley presented to the Board the District's health insurance plan and associated costs for calendar year 2023. The PPO plan will include an HRA component to allow for less expensive premiums and will also require employee contributions based on a percentage of premium dependent upon coverage selected. A motion was made by Commissioner Magiera, seconded by Commissioner Pye, to approve the 2023 Employee Health Insurance Program with PDRMA.

Upon a roll call, Commissioners Pye, Hartmann and Magiera voted aye.

President Hartman declared the motion carried.

BS&A financial software cloud upgrade proposal: Executive Director Bradley presented a proposal to upgrade the current BS&A software system. This upgrade would move the system to the cloud and allow employees remote access. BS& A would be responsible for all backups, data management, and maintenance. There is a one year wait for this upgrade and would like to get on the waiting list now. This requires a \$4,000 down payment for a total cost of \$19,915 and an annual cost of \$8,000. Commissioner Magiera made a motion to approve the agreement with BS& A for \$19,915 and an annual cost of \$8,000. Commissioner Pye seconded.

Upon a roll call, Commissioners Pye, Hartmann and Magiera voted aye.

President Hartman declared the motion carried.

Autonomous floor scrubber: Executive Director Bradley presented the COBI 18 to the Board. This would be used in SAFS to help clean floors in the facility. This will free up time on a routine task and allow staff to focus on other cleaning responsibilities. This is a lease for \$16,164 for 36 months. COBI 18 would be responsible for any repairs or problems with this equipment. Commissioner Magiera made a motion to approve the lease agreement with COBI 18, Ice Cobotics for \$16,164 for a 36-month lease. Commissioner Pye seconded.

Upon a roll call, Commissioners Pye, Hartmann and Magiera voted aye.

President Hartman declared the motion carried.

A motion to adjourn was made by Commissioner Pye, seconded by Commissioner Magiera.

Upon a roll call vote, Commissioners Pye, Hartmann and Magiera voted aye.

President Hartman declared the motion carried.

The meeting adjourned at 7:45 pm.

Kay Petersen  
Assistant Secretary