

Minutes of the Regular Meeting of the Board of Commissioners
Of the Zion Park District, Lake County, Illinois
Held at the Leisure Center in said District at 7:00pm
On the 17th day of November, 2022

The meeting was called to order at 7:00pm. Commissioners Pye, Brown, Rivers and President Hartman were present. Also present for the meeting were: Executive Director Bradley, Superintendent of Recreation Petersen, Community Relations Manager Wertman, Golf Manager Allen Parks and Arin Duty.

Guests were Beverly Mull in attendance. Ms. Mull thanked the Park District for allowing the October festival to take place on Salem Blvd on Oct. 27th. Ms. Mull requested the same support for the event in 2023.

Commissioner River, seconded by Commissioner Pye, made a motion to approve the minutes of the Regular meeting and the Personnel and Finance Sub-committee meeting that were both held on October 20, 2022.

Upon a roll call vote, Commissioners Pye, Rivers, Hartman and Brown voted aye. President Hartman declared the motion carried.

There were no changes to the agenda as presented. Commissioner Pye, seconded by Commissioner Brown, made a motion to approve the agenda.

Upon a roll call vote, Commissioners Pye, Rivers, Brown and Hartman voted aye. President Hartman declared the motion carried.

There were no reports from the District's attorneys.

Commissioners Comments:

Commissioner Rivers: Attended the ground breaking ceremony for Popeye's Chicken in Zion. Commissioner Rivers commented that she liked the new Teen Cooking program being done at Hermon Park.

President Hartman thanked the Port Shiloh Pool staff for a safe 2022 summer at the pool.

The District's finances were presented by Executive Director Bradley during the Personnel and Finance sub-committee meeting that was held immediately prior to the board meeting. A motion was made by Commissioner Rivers, seconded by Commissioner Pye, to approve the unpaid and total bills, as listed, in the amount of \$481,782.05 for the month of October 2022.

Upon a roll call vote, Commissioners Pye, Rivers, Brown and Hartman voted aye. President Hartman declared the motion carried.

A written report that highlighted the month's activities was submitted to the Board prior to the meeting by Executive Director Bradley. During his presentation, Executive Director Bradley reminded the Board that registration is open for the annual IAPD conference in Chicago scheduled for January. Additionally, he attended the Veteran's Day celebration at the High School and it was a very nice event and a good opportunity to meet community members. David Osborne, Hermon Park Center Director, was recognized for his military service. The Trail of Treats drive thru event happened on Friday, Oct. 28th from 4-6pm. We had over 200 cars go through the path and handed out 700 Halloween bags. This event had lots of positive feedback.

Executive Director Bradley also reported that he attended along with Christine, Kay and Chad the IPAD Legal Symposium on November 3. This was a very good training that was presented by local attorneys on different issues facing Illinois park districts. He also referred to the link sent for the 2022-23 Winter/Spring Activity Guide that was sent with the board packet.

Executive Director Bradley also announced that the iRobot to clean the SAFS arena has arrived and is now being used to clean the facility.

A presentation was made by Aron Gold from Speer financial, Inc. to issue approximately \$632,040 Taxable General Obligation Limited Tax Bonds for a net interest of 4.82%. A motion was made by Commissioner Brown, seconded by Commissioner Pye to approve Ordinance #897 for \$632,040 Taxable General Obligation Limited Tax Bond for a net interest at 4.82%.

Upon a roll call vote, Commissioners Pye, Rivers, Brown and Hartman voted aye. President Hartman declared the motion carried.

Golf Manager Allen Parks presented the Short Game Area at Shepherd's Crook and explained the advantages of adding this area and upgrade for the course. A motion was made by Commissioner Rivers, seconded by Commissioner Brown to approve bid # SGC-102122 from Midwest Golf Development for \$363,650.

Upon a roll call vote, Commissioners Pye, Rivers, Brown and Hartman voted aye. President Hartman declared the motion carried.

Executive Director Bradley presented to the Board an estimated tax levy for fiscal year 2023 – 2024. The preliminary levy results in an estimated extension increase of \$139,508 and a (5.91%) reduction in the District's tax rate. The estimate is based on a preliminary EAV of \$397,566,060. A motion was made by Commissioner Pye, seconded by Commissioner Brown, to approve the estimated tax levy.

Upon a roll call, Commissioners Pye, Brown, Hartmann and Rivers voted aye. President Hartman declared the motion carried.

Executive Director Bradley presented the Budget review session dates for 2023-24. A motion was made by Commissioner Rivers, seconded by Commissioner Brown to approve the dates presented.

Upon a roll call vote, Commissioners Pye, Rivers, Brown and Hartman voted aye. President Hartman declared the motion carried.

Executive Director Bradley presented the WEX fleet fuel cards to the Board. Due to moving out of the Hebron garage site the Park District will not have access to the fuel tanks and will need a new method to get fuel. The new WEX fleet fuel system will allow the district to purchase fuel at local gas stations for at cost prices with no tax. A motion was made by Commissioner Brown, seconded by Commissioner Pye to approve the new WEX fleet fuel cards.

Upon a roll call vote, Commissioners Pye, Rivers, Brown and Hartman voted aye. President Hartman declared the motion carried.

Executive Director Bradley presented the agreement for Hitchcock Design groups for the Shiloh Park OSLAD grant consultant services. This was a non-competitive bid due to previous contracts with Hitchcock and the expertise with specific knowledge of OSLAD grants and designs for Park and Rec. A motion was made to approve design services agreement with

Hitchcock for \$89,600 that will be covered under the \$144,600 in grant dollars with pending attorney approvals by Commissioner Brown, seconded by Commissioner Pye.

Upon a roll call vote, Commissioners Pye, Rivers, Brown and Hartman voted aye. President Hartman declared the motion carried.

Executive Director Bradley explained the Illinois Association of Park Districts Credential Certification. Commissioner Rivers volunteered to be the delegate for the District. President Hartman will serve as first alternate with Commissioner Pye as second alternate and Executive Director Bradley as third alternate. Commissioner Rivers, seconded by Commissioner Pye, made a motion to approve the District's delegates for the IAPD Credential Certification.

Upon a Roll call vote, Commissioners Pye, Brown, Rivers and Hartmann voted aye. President Hartman declared the motion carried.

At 7:46 pm a motion was made by Commissioner Brown, seconded by Commissioner Rivers, to go into Executive Session for the purpose of the Board discussing employment, compensation, discipline, performance, or dismissal of employees pursuant to Section 2(c)(1) of the Illinois Open Meeting Act.

Upon a roll call vote, Commissioners Pye, Brown, Hartmann and Magiera voted aye. President Hartman declared the motion carried.

The Board returned from Executive Session at 8:03 pm.

A motion to adjourn was made by Commissioner Pye, seconded by Commissioner Rivers.

Upon a roll call vote, Commissioners Pye, Rivers, Brown and Hartman voted aye. President Hartman declared the motion carried.

The meeting adjourned at 8:04pm

Kay Petersen
Assistant Secretary