

Minutes of the Regular Meeting of the Board of Commissioners  
Of the Zion Park District, Lake County, Illinois  
Held at the Leisure Center in said District at 7:00pm  
On the 15<sup>th</sup> day of December, 2022

The meeting was called to order at 7:00pm. Commissioners Rivers, Magiera and Pye along with President Hartman were present. Also present for the meeting were: Executive Director Bradley, Community Relations Manager Wertman, Superintendent of Parks Chirchirillo, Superintendent of Recreation Petersen, Maintenance staff members Mike Priller and Jimmy Barbour.

No guests were in attendance.

Commissioner Rivers, seconded by Commissioner Pye, made a motion to approve the minutes as presented of the Regular meeting held on November 17, 2022 and the minutes of the Personnel and Finance Sub-committee meeting also held on November 17, 2022.

Upon a roll call, Commissioners Pye, Rivers, Magiera and Hartman voted aye.  
President Hartman declared the motion carried.

The agenda was amended to add item #17: "Approval of quote to purchase retractable basketball/volleyball system through the TIPS intergovernmental cooperative as authorized by the Illinois Governmental Joint Purchasing Act." Commissioner Magiera, seconded by Commissioner Pye, made a motion to approve the agenda as amended.

Upon a roll call, Commissioners Pye, Rivers, Magiera and Hartman voted aye.  
President Hartman declared the motion carried.

There were no reports from the District's attorneys.

Commissioners Magiera and Commissioner Pye commented that the holiday senior luncheon was a nice event.

The District's finances were presented by Executive Director Bradley during the Personnel and Finance sub-committee meeting that was held immediately prior to the board meeting. A motion was made by Commissioner Magiera, seconded by Commissioner Rivers, to approve the unpaid and total bills, as listed, in the amount of \$318,019.86 for the month of November 2022.

Upon a roll call vote, Commissioners Pye, Rivers, Magiera and Hartman voted aye. President Hartman declared the motion carried.

A written report that highlighted the month's activities was submitted to the Board prior to the meeting by Executive Director Bradley. During his presentation, Executive Director Bradley informed the Board of the upcoming Holiday Lights Celebration that will take place on December 17<sup>th</sup> and the Holiday Lighted Trail through Shiloh Park. Employee Christmas luncheon will be on Friday, Dec. 16<sup>th</sup> and all commissioners are welcome to attend. Handed out a copy of the map illustrating the District's parks and buildings that will be placed in the board room. Lastly, Executive Director Bradley introduced Mike Priller from the Maintenance Dept. and new fulltime maintenance staff member Jimmy Barbour.

To begin the New Business portion of the meeting:

Cullen Brown from the Diegan Group presented results from the environmental studies completed on the property at 27<sup>th</sup> Street and Ebenezer, owned by City of Zion. Diegan's team have conducted a Phase I and II environmental study on the property at 27<sup>th</sup> and Ebenezer to determine if it is advisable to develop the property. The site was previously home to the Zion Cookie Factory and has extensive history over the years. Initial concerns with the property not only included remnants of old buildings being buried, but also a potential environment concerns with the soil and ground water. This study found that there is some contamination in the soil, however within acceptable limits. The recommendation is that the site should not have a water well but is a good site for future development. A motion was made by Commissioner Magiera, seconded by Commissioner Pye, to continue in the process to obtain the property from the City with the goal of constructing a maintenance building on the site.

Upon a roll call vote, Commissioners Pye, Rivers, Magiera and Hartman voted aye. President Hartman declared the motion carried.

The annual IAPD/IPRA Soaring to New Heights Conference will be held in person this year at the Hyatt Regency hotel in Chicago from January 26<sup>th</sup> – 28<sup>th</sup>, 2023. Business related travel expenses will be reimbursed at the IRS standard mileage rate for business travel. The current rate is \$0.625 per mile. Staff requesting mileage reimbursement will need to submit a GPS printout to verify miles driven. Tolls and parking are also eligible for reimbursement. Staff are encouraged to car pool, if possible. A meal allowance at the daily rate of \$60 for full day away or prorated amounts broken down as \$15 breakfast, \$20 lunch, \$25 dinner. District will not reimburse employees if they choose to stay overnight at the conference location. All expenditures will be reimbursed with proof of receipt required. Receipts should be turned in with the reimbursement request no later than February 10, 2023. A motion was made by Commissioner Magiera, seconded by Commissioner Rivers, to approve the estimated travel expenditures for the IAPD conference.

Upon a roll call vote, Commissioners Pye, Rivers, Magiera and Hartman voted aye. President Hartman declared the motion carried.

A motion was made by Commissioner Pye, seconded by Commissioner Rivers, Resolution #899, A Resolution to apply for CDBG with the City of Zion for the demolition of the Hebron Maintenance building.

Upon a roll call vote, Commissioners Pye, Rivers, Magiera and Hartman aye. President Hartman declared the motion carried.

A motion was made by Commissioner Pye, seconded by Commissioner Rivers, Resolution #900, A Resolution to apply for CDBG with the City of Zion for ADA curbing for Edina Trail.

Upon a roll call vote, Commissioners Pye, Rivers, Magiera and Hartman aye. President Hartman declared the motion carried.

Commissioner Magiera, seconded by Commissioner Rivers, made a motion to approve the quote to purchase the Ventrack tractor and accessories for \$38,943.66 to be used at Shepherd's Crook.

Upon a roll call vote, Commissioners Pye, Rivers, Magiera and Hartman voted aye. President Hartman declared the motion carried.

A motion was made by Commissioner Pye and seconded by Commissioner Magiera to allow Chad Murphey, Chief of Rangers to drive the new Ford F150 Park Ranger vehicle home in the evenings. As the District's first responder, having the vehicle more readily accessible will be beneficial to the District. The Board agreed to reevaluate this arrangement in September 2023.

Upon a roll call vote, Commissioners Pye, Rivers, Magiera and Hartman voted aye. President Hartman declared the motion carried.

A motion was made by Commissioner Rivers, seconded by Commissioner Pye, to approve Tax Levy Ordinance #898 for an expected increase of 4.32% in property tax dollars received by the District for fiscal year 2023-24.

Upon a roll call vote, Commissioners Pye, Rivers, Magiera and Hartman voted aye. President Hartman declared the motion carried.

A motion was made by commissioner Magiera, seconded by Commissioner Rivers, to approve the lowest bidder, Landworks, for the Edina Bike Trail grant. The motion was for the District to accept the Base Bid amount of \$497,872, deny Alternate 1 in the amount of \$83,386 for the extension of the trail, accept Alternate 2 in the amount of \$55,044 for drainage improvements and accept Alternate 3 to omit intersection improvements for a deduction of \$71,286 in the Base Bid

Upon a roll call vote, Commissioners Pye, Rivers, Magiera and Hartman voted aye. President Hartman declared the motion carried.

A motion was made by Commissioner Magiera, seconded by Commissioner Rivers, to approve the quote to purchase retractable basketball/volleyball system through the TIPS intergovernmental cooperative as authorized by the Illinois Governmental Joint Purchasing Act, in the total amount of \$55,350 to be installed in the Sports Arena at the Leisure Center.

Upon a roll call vote, Commissioners Pye, Rivers, Magiera and Hartman voted aye. President Hartman declared the motion carried.

A motion to adjourn was made by Commissioner Pye, seconded by Commissioner Rivers.

Upon a voice vote, Commissioners Pye, Rivers, Magiera and Hartman voted aye. President Hartman declared the motion carried.

The meeting adjourned at 8:26pm

Kay Petersen  
Assistant Secretary