

Minutes of the Regular Meeting of the Board of Commissioners
Of the Zion Park District, Lake County, Illinois
Held at the Leisure Center in said District at 7:00pm
On the 21 day of December, 2023

The meeting was called to order at 7:00pm. Commissioners Fermaint, Pye, Magiera, and President Hartmann were present. Also present for the meeting were: Executive Director Bradley, Superintendent of Recreation Petersen, Superintendent of Parks Chirchirillo, and Community Relations Manager Wertman.

Guests included Kathy Garness and Sandra Diliberti.

Commissioner Magiera, seconded by Commissioner Pye, made a motion to approve the minutes as presented of the Regular meeting held on November 16, 2023 and the minutes of the Personnel and Finance Sub-committee meeting also held on November 16, 2023.

Upon a voice vote, Commissioners Fermaint, Pye, Magiera and President Hartman voted aye. President Hartman declared the motion carried.

Commissioner Magiera, seconded by Commissioner Pye, made a motion to approve the agenda as presented.

Upon a voice vote, Commissioners Fermaint, Pye, Magiera and President Hartman voted aye. President Hartman declared the motion carried.

There were no reports from the District's attorneys.

Commissioner Pye commented that he enjoyed attending the Senior Holiday luncheon and Christmas Staff luncheon. He also commented that the Christmas lights are very nice in Shiloh Park. Commissioner Magiera and Fermaint also commented they attended the Senior Holiday luncheon and thought the event was very nice with good food and entertainment. President Hartman congratulated the Aquatics staff for receiving the Silver award for 2023 from Jeff Ellis.

The District's finances were presented by Executive Director Bradley during the Personnel and Finance sub-committee meeting that was held immediately prior to the board meeting. A motion was made by Commissioner Magiera, seconded by Commissioner Pye to approve the month's expenditures, as listed, in the amount of \$594,823.46 for the month of November 2023.

Upon a roll call vote, Commissioners Fermaint, Pye, Magiera, and President Hartman voted aye. President Hartman declared the motion carried.

A written report that highlighted the month's activities was submitted to the Board prior to the meeting by Executive Director Bradley. The Christmas Tree lighting event took place on Friday, December 15, 2023. Staff did a great job with the event and made the front page of the News Sun. Attended the IPAD Executive Directors meeting in Hoffman Estate. The meeting focused on building relationship with State legislators. They has a panel of Executive Directors that outlined how they developed these relationships with legislators. The Shiloh Pool received the

Silver award this year for the 2023 season from Jeff Ellis and Associates. Hermon Park sponsored a Toys for Tots event on Saturday, December 16, 2023 and provided 354 children with toys for the holiday season.

New Business:

A presentation was made by Kathy Garness regarding Hosah Park located at the lake front. Hosah Park is listed as a Ramsar Wetland of International Importance. Kathy has been the steward of Hosah Park for 8 years now. She outlined significance of the park and how it is home to many different species of plants and animals that can only be found in this habitat. Kathy plans a special group of volunteers to go to Hosah the second Saturday of every month to help maintain the habitat and record many different unique plants, insects and animals found there.

A motion was made by Commissioner Magiera and seconded by Commissioner Fermaint to approve the extended lease for the maintenance garage between 5G Real Estate for a two year period an increased cost of 2%.

Upon a roll call vote, Commissioners Fermaint, Pye, Magiera and President Hartman voted aye. President Hartman declared the motion carried.

The annual IAPD/IPRA Soaring to New Heights Conference will be held in person this year at the Hyatt Regency hotel in Chicago from January 25th – 27th, 2024. Business related travel expenses will be reimbursed at the IRS standard mileage rate for business travel. The current rate is \$0.655 per mile. Staff requesting mileage reimbursement will need to submit a GPS printout to verify miles driven. Tolls and parking are also eligible for reimbursement. Staff are encouraged to car pool, if possible. A meal allowance at the daily rate of \$60 for full day away or prorated amounts broken down as \$15 breakfast, \$20 lunch, \$25 dinner. District will not reimburse employees if they choose to stay overnight at the conference location. All expenditures will be reimbursed with proof of receipt required. Receipts should be turned in with the reimbursement request no later than February 15, 2024. A motion was made by Commissioner Fermaint, seconded by Commissioner Magiera, to approve the estimated travel expenditures for the IAPD conference.

Upon a roll call vote, Commissioners Fermaint, Pye, Magiera and President Hartman voted aye. President Hartman declared the motion carried.

Executive Director Bradley explained the Illinois Association of Park Districts Credential Certification. President Hartman volunteered to be the delegate for the District. Commissioner Fermaint will serve as second alternate with Commissioner Pye as third alternate and Executive Director Bradley as fourth alternate. Motion made by Commissioner Fermaint, seconded by Commissioner Pye, to approve the District's delegates for the IAPD Credential Certification.

Upon a roll call vote, Commissioners Fermaint, Pye, Magiera and President Hartman voted aye. President Hartman declared the motion carried.

Executive Director Bradley presented the Budget review session dates for 2024-2025. A motion was made by Commissioner Pye, seconded by Commissioner Magiera, to approve the dates presented.

Upon a roll call vote, Commissioners Fermaint, Pye, Magiera and President Hartman voted aye. President Hartman declared the motion carried.

Motion was made by Commissioner Fermaint, seconded by Commissioner Pye, to accept Ordinance #908 that adopts and establishes the Remote Attendance Meeting Policy for the Board of Commissioner for the Zion Park District.

Upon a roll call vote, Commissioners Fermaint, Pye, Magiera, and President Hartman voted aye. President Hartman declared the motion carried.

At 7:51 pm a motion was made by Commissioner Magiera, seconded by Commissioner Pye, to go into Executive Session for the purpose of the Board discussing employment, compensation, discipline, performance, or dismissal of employees pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

Upon a roll call vote, Commissioners Fermaint, Pye, Magiera, and President Hartman voted aye. President Hartman declared the motion carried.

The Board returned from Executive Session at 8:19 pm

A motion to adjourn was made by Commissioner Pye, seconded by Commissioner Magiera.

Upon a roll call vote, Commissioners Fermaint, Pye, Magiera, and President Hartman voted aye. President Hartman declared the motion carried.

The meeting adjourned at 8:20 pm

Kay Petersen
Assistant Secretary