

Minutes of the Regular Meeting of the Board of Commissioners
Of the Zion Park District, Lake County, Illinois
Held at the Leisure Center in said District at 7:00pm
On the 21st day of March, 2024

The meeting was called to order at 7:00pm. Commissioners Fermaint and Pye and President Hartmann were present. Also, present for the meeting were Executive Director Bradley, Superintendent of Recreation Petersen, Superintendent of Parks Chirchirillo, Chief of Rangers Murphey and Parks Foreman Priller.

Guests: Aaron Gold, Vice President of Speer Financial, Inc.

Commissioner Fermaint, seconded by Commissioner Pye, made a motion to approve the minutes as presented of the Regular meeting held on February 15, 2024 and the minutes of the Personnel and Finance Sub-committee meeting also held on February 15, 2024.

Upon a roll call vote, Commissioners Fermaint, Pye, and President Hartmann voted aye. President Hartmann declared the motion carried.

Commissioner Fermaint, seconded by Commissioner Pye, made a motion to approve the agenda as presented.

Upon a roll call vote, Commissioners Fermaint, Pye, and President Hartmann voted aye. President Hartmann declared the motion carried.

There were no reports from the District's attorneys.

Comments from the Commissioners included: Commissioner Pye commented on how much he liked the new SAFS fitness center equipment, how clean the facility was and how staff were very friendly.

The District's finances were presented by Executive Director Bradley during the Personnel and Finance sub-committee meeting that was held immediately prior to the board meeting. A motion was made by Commissioner Fermaint, seconded by Commissioner Pye to approve the month's expenditures, as listed, in the amount of \$244,217.98 for the month of February 2024.

Upon a roll call vote, Commissioners Fermaint, Pye, and President Hartmann voted aye. President Hartmann declared the motion carried.

A written report that highlighted the month's activities was submitted to the Board prior to the meeting by Executive Director Bradley. He commented that the 34th annual Black History Program was held on February 24 at the Zion-Benton High School. The Park District partnered with the High School to offer a very nice program with sixteen local performers and over 500 in attendance. Please see the Recreation Report with pictures and details of the event. A hot lunch was served after the program in the cafeteria. The end of the Board packet contains a flyer on the Easter Egg Hunt that will be held Saturday, March 30th at 9 am in Shiloh Park.

New Business:

A motion was made by Commissioner Fermaint, seconded by Commissioner Pye, to approve Ordinance #910 authorizing the issuance of General Obligation Park Bonds (Alternate Revenue Source) of the Zion Park District, Lake County, Illinois, in an aggregate principal amount not to exceed \$3,000,000 for the payment of land condemned or purchased of parks, for the building, maintaining, improving and protecting the same and the existing land and facilities of the District, and the payment of expenses incident thereto.

Upon a roll call vote, Commissioners Fermaint, Pye, President Hartmann voted aye. President Hartmann declared the motion carried.

After much discussion and review of the bid documents submitted, a motion was made by Commissioner Fermaint, seconded by Commissioner Pye, to disqualify the bid by Boller for the David Park OSLAD project due to an incomplete bid packet that did not include a "Statement of Values" and references for the last five years of similar projects completed. Commissioner Fermaint continued by motioning to accept the bid from Landworks, inclusive of the base bid \$1,817,665 for Site improvements, Base Bid #2 Parking lot and lighting, Alternate #1 Soccer Field underdrains of \$47,078.80, Alternate #2 Soccer Field Irrigation for \$315,506, Alternate #3 Additional Basketball Court \$70,819.66 and Alternate #5 Trellis with Swing Bench \$16,590 for a total bid of \$3,099,065.46.

Upon a roll call vote, Commissioners Fermaint, Pye, and President Hartmann voted aye. President Hartmann declared the motion carried.

Motion was made by Commissioner Fermaint, seconded by Commissioner Pye, to accept and approve the bid from Tagmarshall software for a lease agreement, inclusive of a state and local government addendum, with an annual amount of \$33,073.33 for Shepherd's Crook.

Upon a roll call vote, Commissioners Fermaint, Pye and President Hartmann voted aye. President Hartmann declared the motion carried.

Motion was made by Commissioner Fermaint, seconded by Commissioner Pye, to approve the purchase of the Burke Playground equipment for Olivet Park playground under the Omnia Intergovernmental Purchasing Cooperative for an amount of \$59,801.

Upon a roll call vote, Commissioners Fermaint, Pye, and President Hartmann voted aye. President Hartmann declared the motion carried.

Chief of Rangers Chad Murphey presented a rough draft of the Emergency Response Plan for the District to the Board and explained how the Ranger Department will move forward with training of staff to implement the plan. Additionally, he presented to the Board the Annual Ranger report for calendar year 2023.

A motion was made by Commissioner Fermaint, seconded by Commissioner Pye, to approve the lease agreement with Lanz Capital, LLC for the property at 3401 N. 20th Street, Zion, IL to serve as a location for maintenance operations for the next 48 months with a monthly lease amount of \$6,500, including a 2.5% increase each June and all paid utilities.

Upon a roll call vote, Commissioners Fermaint, Pye, and President Hartmann voted aye. President Hartmann declared the motion carried.

At 8:26 pm a motion was made by Commissioner Fermaint, seconded by Commissioner Pye, to go into Executive Session for the purpose of the Board discussing employment, compensation, discipline, performance, or dismissal of employees pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

Upon a roll call vote, Commissioners Fermaint, Pye, and President Hartmann voted aye. President Hartmann declared the motion carried.

The Board returned from Executive Session at 8:54pm.

As discussed in Executive Session, a motion was made by Commissioner Fermaint, seconded by Commissioner Pye, to approve the 2024 fiscal year-end staff merit raise pool of five percent and merit raise increase for Executive Director Bradley of ten percent to be effective in May 2024.

Upon a roll call vote, Commissioners Fermaint, Pye, and President Hartmann voted aye. President Hartmann declared the motion carried.

A motion to adjourn was made by Commissioner Pye, seconded by Commissioner Fermaint.

Upon a roll call vote, Commissioners Fermaint, Pye, and President Hartmann voted aye. President Hartmann declared the motion carried.

The meeting adjourned at 8:55pm

Kay Petersen
Assistant Secretary